



Air & Space Forces Association Leadership Meeting
Tuesday, 9 July 2024, 5:00 – 6:00pm (Mountain)
Location: Nano 108 Brewing, Colorado Springs, CO
Second Location: Zoom

Attendees: Caty Rozema, Aaron Prupas, Allie Darling, Sharla Click and Denise Brill

The meeting began with the Pledge of Allegiance.

Caty reviewed our mission statement:

Our mission is to promote dominant U.S. Air & Space Forces as the foundation of a strong National Defense; to honor and support our Airmen, Guardians, and their Families; and to remember and respect our enduring Heritage.

ACTION ITEM REVIEW

- **Open – Gayle:** Email Caty approval to use \$7500 Lockheed funds previously received for the Ball to cover loss of rocket day equipment and supplies.
- No update - Caty: Compile a volunteer position description list. *Have Field Operations Guide to address many chapter positions. Identified training for chapter positions as well.* Template for Chapter AEVP submitted for review.
- Complete - Caty: Send out save the date as soon as possible. Prepare banquet spreadsheet with duties timeline. More to come.
- Complete - Andy, Allie and Gayle: man AFA table for USAFA In-Processing Day Parent Information Fair
- **New – Aaron:** request extension beyond 8 hours for use of Doolittle Hall on 24 August
- **New – Allie:** provide Linda a need date for the program
- **New – Jennifer:** Send Aaron portal information and/or roster
- **New – Aaron:** check into our involvement with “RightStart” and/or Space Force equivalent
- **New – Aaron:** reach out to get us connected with “key spouse” program

OFFICER UPDATES/ACTIVITY RECAP

- **President**
 - State Meeting and Awards Banquet to be held on 24 Aug at USAFA.
 - Meeting location is TBD pending Doolittle Hall time request. We can only have the hall for 8 hours so a 1pm meeting won’t work unless they’ll allow us to have the hall longer than 8 hours (new AI)
 - Representatives from all Colorado chapters will attend the meeting and banquet. If our team can only attend one event, the banquet is priority
 - Banquet Program: Linda will write and Allie will print (new AI)
 - We need valet parkers (not JROTC as many don’t have licenses). This would be a good opportunity for the Space Enlisted Council to reciprocate



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- With award winners we are probably about half way to our attendance goal
 - The next newsletter President's message will focus on sponsoring winners
 - We received a funding request from the Space Enlisted Council for the SpOC picnic on 2 Aug. Caty proposed they do the valet parking for the state banquet. They would be able to keep all funds earned. This would help us and help them.
 - Caty submitted the national TOY packet.
 - Caty made contact with our chapter TOY, she has registered to attend the banquet
 - Caty is reviewing the scholarship applicants and will encourage the one not selected to apply for the Garcia scholarship. She will extend the deadline accordingly.
 - Discussion of volunteers and events
 - We have membership, we just haven't asked them
 - If we do an event, we need to do it well
 - Survey is still a good idea. Need questions and reward those who complete it.
 - How many times/yr would you consider volunteering?
 - What kind of event would you like to participate in? Would you volunteer for?
 - Apply for the F2 grant for family event; can be a series of events
 - Corn hole tourney
 - Quarterly birthday parties for families; host at a specific unit or location (i.e. Schriever, Peterson, USAFA, Early Connections)
 - Set dates, locations, hosting org* (SSFB would be a good starting location); need to coordinate time/location enough in advance that at least 2 weeks ahead, we can hand out flyers/balloons; add a donation box (contest driven)
 - *Hosting org is the unit/org that provides the space and families; takes the lead to get families to attend; Sijan takes care of everything else
 - We need to be more discerning about what we do/do not participate in and support. Ask ourselves "Is it related to our mission or marketing?" If it's not furthering our mission and isn't helping us get our "brand" out there, we should consider passing.
 - For marketing, we should participate in the welcome from Base (AF calls it "RightStart"). (New AI)
 - Need to publicize more information on volunteer requests (like JROTC drill meet judging)
 - We are not connected to "key spouse" program; need to be part of AFA, can be liaison; (New AI)
 - Consistency is key
 - **Vice President**
 - No additional updates.
 - **VP of Finance**
 - No update.
 - **Secretary**
 - No update



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- **Veterans'/Government Affairs:**
 - No update.
 - **Communications**
 - Send newsletter information to Jennifer by end of day Monday, 7/15.
 - **VP of Community Partners**
 - No additional update.

CRITICAL NEEDS (no updates)

- Notify scholarship recipients.
- Need help planning and implementing phases for the 24 August Awards Banquet.
- Soon to meet our new VP of Aerospace Education who was identified by Andy.
- Membership meetings and continued outreach
 - ROTC, base organizations, etc.
- AFA “Family” Ball: Feb '25 – in discussions

UPCOMING EVENTS

- ★ 24 Aug: Awards Banquet - 5:30 pm
 - Theme needed – suggestions?
 - USAFA request approved/details in work (Aaron)
 - Parking is limited due to construction: Transportation needed to/from cars (Gayle)
 - Caterer: Picnic Basket (Caty to get quote)
 - Sponsorships (All) - \$100 award wins a sash sponsored by the local chapter.
 - Printing sponsor needed for programs – Fed Ex suggested.
 - Speaker Jamie Teachenor confirmed (Caty) Also, sings National Anthem at event.
 - JROTC for color guard (Caty)
 - Military and AFA Volunteer Awards (Linda)
 - Emcee/Script (Caty/Linda)

★ TBD: Member Event

- Bad Hair Day 2K for bald for bucks – Collaborate with Mr. Anderson
 - Fundraiser walk event, to be held at the Air Force Academy.
- Walk in GoG
- Josh N John’s Ice Cream fundraiser event
- Service project?
- Sporting event (Switchbacks, baseball, other)
- Quarterly birthday parties

- ★ 9 Nov: Screening of Sijan movie in collaboration with UCCS and other organizations.